

## **YABA COLLEGE OF TECHNOLOGY**

**P.M.B. 2011, YABA, LAGOS**

### **INVITATION FOR EXPRESSION FOR ENGAGEMENT AS REGISTERED COLLEGE CONTRACTORS/CONSULTANTS FOR PROJECTS, MAINTENANCE WORK, SUPPLIES AND FINANCIAL SERVICES YABA COLLEGE OF TECHNOLOGY**

Yaba College of Technology invites expressions of interest from registered companies and contractors as supplier's contractors or consultants.

Contractors/Suppliers/Consultants will be registered/re-registered under the following classifications:

#### **REQUIREMENTS**

##### **CONTRACTORS**

- (1) Building Contractor.
- (2) Civil Engineering Contractor.
- (3) Electrical Contractors.
- (4) Minor Works/Maintenance Contractors.

##### **SUPPLIER CLASS "A"**

- (1) Stationery and Printing Materials.
- (2) Maintenance Materials (i.e. Electrical, Carpentry, Plumbing, Building and Cleaning Materials).
- (3) Medical Drugs and Equipment.
- (4) Minor Works/Maintenance Contractors.

##### **SUPPLIERS CLASS "B"**

- (1) Office and Hostel Furniture.
- (2) Classroom Furniture and Equipment.
- (3) Science and Laboratory Consumables and Equipment.
- (4) Mechanical and Other Workshop tools.

## **CONSULTANT**

- (1) Architecture
- (2) Civil/Structural Engineering.
- (3) Electrical Engineering.
- (4) Mechanical Engineering.
- (5) Quantity Surveying.
- (6) Estate Management
- (7) Financial Services.
- (8) Hospitality/Events Management Services.

## **REQUIREMENTS**

- (i) Proven capability, relevant experience and good track record.
- (ii) Provision of Company profile and organizational structure, including names, resumes, and telephone numbers of key personnel.
- (iii) Provision of Verifiable list of previous similar works successfully executed within the last three years with names of clients, evidence of award and practical completion.
- (iv) Evidence of Incorporation of company by the Corporate Affairs Commission (CAC).
- (v) Company Tax Clearance Certificates for the last three (3) years.

- (vi) VAT Registration and evidence of past VAT remittances.
- (vii) Experience/Technical qualification of key personnel with copies of certificates.
- (viii) Audited Annual Financial Report of the company for the last three (3) years.
- (ix) Evidence of financial strength, credit worthiness/Bank reference Guaranty and readiness to instruct banker to supply financial information on the company as may be required.
- (x) A sworn affidavit indicating that all documents submitted are genuine and verifiable.
- (xi) A sworn affidavit that none of the Directors has been convicted in any country for any criminal offence, including fraud or financial impropriety.
- (xii) Bidders should include in their bid, a sworn affidavit indicating that no officer of Yaba College of Technology is a former or present Director, Shareholder or has any pecuniary interest in the company.

### **Administrative Charges**

The following administrative charges are applicable:

Contractors: N100, 000:00

Consultants: N50, 000:00

Suppliers A: N50, 000:00

Suppliers B: N100, 000:00

The procedure for payment is as follows:

Log on to: [yabatech.edu.ng](http://yabatech.edu.ng)

Click on other payment.

Payment category: select contractor.

Payment Type: Select contractor Registration.

Enter the details.

Select Bank to generate Remita Retrieval Reference (RRR) and print payment invoice.

Present the invoice/RRR generated before any Bank to make payment and collect a printed receipt.

### **Submissions of Expressions of Interest**

Expressions of interest must be returned with copy of evidence of payment to:

#### **The Registrar**

**Yaba College of Technology P.M.B. 2011 Yaba.**

**To reach him not later than 13<sup>th</sup> August, 2018 please note:**

- (a) That by the submission of the pre-qualification documents, Yaba College of Technology is neither committed nor obliged to award any contract to any company or its agent.
- (b) That this advertisement for invitation to Expression of Interest (EQI) shall not be construed as a commitment on the part of the College, nor shall it entitle any company to make any claims whatsoever and/or seek any indemnity from Yaba College of Technology.
- (c) That due diligence would be followed as all the documents submitted would be verified and past executed works and contractor's office shall be visited. Any discrepancies found would disqualify the contractor.

Signed

Dr. S.O. Momodu

Registrar.